



*Learning together - enjoying success - aiming high –
celebrating difference – enriching community*

4th December 2023

Dear Parent,

Christmas Craft Afternoon – Wednesday 13th December

You will have seen from recent newsletters that we have a Christmas Craft Afternoon planned for Wednesday 13th December 2023. We hope that this afternoon will give you an opportunity to spend some time with your child in their class, taking part in activities planned and organised by their teacher and supported by the class team.

We are keen for the afternoon to be as comfortable as possible for all involved and are pleased to be able to allow you to visit children in different classes where you need to.

In Key Stages 1 and 2 activities will take place between 2.00pm and 3.00pm. You are invited to join Years 1 – 6 by entering the school through the **main Queensway entrance and hub** at any time during this period – using this entrance will support us in maintaining our awareness of parents arriving and leaving.

If you have children across these year groups you are invited to join all of them during the course of the afternoon, spending time with each in their classroom moving between them as you wish. At 3.00pm parents will be asked to leave classrooms and the school building so that end of day procedures can be followed and children can be collected from the courtyard at 3.15pm in the normal way.

The Christmas Craft Afternoon in the **Foundation Stage will run between 2.30pm and 3.00pm.** Again access will be through the **main Queensway entrance and hub** at any time during this period. As the craft period comes to a close, parents attending will be invited to take their children with them from the setting to make their way home or wait in the courtyard for siblings.

We look forward to the vibrant, fun and festive atmosphere that these afternoons create. Feel free to speak to your child's learning leader if you require any further details about arrangements or how the afternoon can fit for you and your family.

Yours sincerely,

Scott Hampton
Acting Head Teacher