



*Learning together - enjoying success - aiming high –
celebrating difference – enriching community*

27th June 2023

Dear Parents/Carers,

Keeping you in the picture – Staffing & Transition 2023-24

Following my letter to you last week sharing with you where teachers would be leading learning next year I am keen to bring you more information around how we will be supporting your child's transition within the school ahead of them changing class in September.

As soon as full staffing arrangements have been finalised, closer to the end of the school year, we will be sharing with you a transition newsletter highlighting the importance of considering children's transition and providing you details of the full staff team who will be supporting your child.

Ahead of this I am keen to share with you some key dates and activities so that you are aware of how we plan to support your child during this period. You may want to note those marked with * in your diaries so that you can comfortably support your child, or engage with opportunities on offer.

Ongoing Monday Mornings – Assemblies for Key Stages 1 and 2

Focus upon changes, including changes at school

Tuesday 4th/ Wednesday 5th July – Teacher Discussions

'Handing over' and 'Receiving' teachers will be meeting to share and receive information about classes and children

Thursday 6th July – Familiarisation Session*

Short assembly in the hall for all children, Reception – Year 6, following which all will return to their 'new' classroom from 9.30-10.30am to spend time as a class together with their new teacher in their new setting. Where appropriate existing support staff will support children during this session.

Wednesday 19th July – 3.30 – 5.00pm – Parents meet the teacher*

An informal opportunity to 'drop in' to your child's new class and meet their teacher and see your child's future classroom. Please use this opportunity to ask any questions that you might have around processes, procedures and how the class will operate.

We hope that sharing these events with you will support you in feeling comfortable about your child's forthcoming transition. Of course, if you feel it would be of benefit to meet with your child's new teacher in addition to the opportunity on 19th July, please feel free to get in touch with the school office who will be happy to make arrangements for the teacher to call you and take matters forward.

Yours sincerely,

Scott Hampton
Acting Head Teacher