



23rd November 2021

Dear Parent or Carer,

### COULD YOU BE OUR NEXT PARENT GOVERNOR?

There is a vacancy for a parent governor on our school's governing body and I am writing to invite nominations to fill this vacancy. We would be really pleased if you would think about becoming a governor, or encouraging others to volunteer (with their agreement!).

Parent governors are valued members of the governor team and play an important role; the governing body works together as a group, meeting at least once every half term. Together they are responsible for the strategic direction of the school, promoting high standards of educational achievement and ensuring our resources are used in the best possible way. Being a governor at Haytor View is interesting and varied – would you be interested in taking on this important role, giving your time and commitment to helping us to continue to improve the school's performance?

Whatever your range or levels of skills and experience are, if you are a parent of a child or children in our school we would be keen to hear from you. Training and support will be available to help you develop into the role and will include in-house mentoring and support as well as access to external governor training. Those new to being a governor are expected to attend induction training which supports their role as a new governor.

If this is making you wonder if it could be for you, please get in touch with any member of the school team who will be happy to pass on your interest and make arrangements for someone to speak with you. We'd love to talk to you some more if it's something you might be interested in.

If you would like to be considered as a parent governor, you need to be a parent or carer with children at the school. For those interested we just need you to complete and sign the attached nomination form and return this to the school office no later than 12 noon on Friday 10<sup>th</sup> December.

If you wish you can include a few details about yourself and why you would like to become a governor (not exceeding 100 words). If we receive more than one nomination and an election to choose a governor is required we'll share the details that you have chosen to write with our parents. Don't let the prospect of an election put you off though – we haven't required one for many years, and if one were needed we will talk this through with all involved and make sure that it is a comfortable process.

Finally, the details at the end of this letter describes all of the reasons why someone cannot serve as a governor. Anyone putting themselves forward must certify that he/she is not disqualified for any reason.

We look forward to hearing from you.

Yours sincerely

Katy Galling  
Co-Head Teacher

Scott Hampton  
Co-Head Teacher

## Disqualification criteria

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
  - I. a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - II. a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - III. a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - IV. an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Disclosure and Barring Service (DBS) for a DBS check.