



12th October 2020

Dear Parents/Carers,

COVID-19 – Staffing Update

As you know from our previous letter dated 6th October, we have a member of the Foundation Stage Team, Mrs Heap, who is currently self-isolating. Whilst Mrs Heap is not displaying any symptoms, she has today received a positive result for COVID-19, following a test that she took last week.

We have followed the Local Authority, Public Health England and Government protocols and specific advice provided by these organisations. We have again spoken to a representative of the Department of Education today, as Mrs Heap **had no contact with children or staff for at least two days ahead of her test** we have been advised there are no further measures that we need to take with children or staff at this time.

You will remember that we adopted a cautious response to Mrs Heap being in school following her letting us know that she may be been exposed to the virus. As a result of this Mrs Heap **had no contact with children or adults for four days** before taking her test.

We have been told by the Department of Education that Mrs Heap should self-isolate and not return to school for at least 10 days after her test. We will of course monitor this situation and follow all guidance provided carefully to support the well being of children and adults in school, as well as Mrs Heap herself.

We continue to be grateful to Mrs Heap for her diligence in sharing information in a way that has supported everyone's comfort and safety. I know that you will join us in sending her, and those closest to her, our best wishes.

Yours sincerely,

Katy Galling
Head of Learning and Development

Niema Bohrayba
Chair of Governing Board