



15th October 2020

Dear Parents/Carers,

COVID 19 – Community Update

We are writing to update you that we have a parent of a child in school, Miss Lauren Phelps, mother of Roary Tranckle, who yesterday morning tested positive for coronavirus. This is as a result of coming into contact with someone at work during last week, who she learned on Sunday had received a positive test.

Having explored with Miss Phelps the timings of testing, contact etc. we are assured that, as a result of social distancing on the school site and protocols we have in place, no further action is required by people beyond her immediate family.

We are grateful to Miss Phelps for exercising caution when she was advised of her potential exposure, and for allowing us to share her name in this letter to prevent any unnecessary concern among the school community.

We continue to operate the school site in line with the Local Authority, Public Health England and Government protocols and specific advice. With this in mind, it seems an appropriate time to remind everyone of the importance of social distancing at all times and to reiterate the guidance we have been highlighting over recent weeks.

- **Arrive not too early, for drop-off and pick up – as close to 8.30am and 3.15pm as possible please.**
 - **Follow the 'in' and 'out' lanes on the Queensway drive.**
 - **Keep all children close to you when on the school site.**
- **Keep moving away from the school gates to prevent any 'pinch points' at busy times.**

We know you will join us in wishing Miss Phelps and her family the best as we all look forward to seeing them following the half term break following their self-isolation.

Yours sincerely,

Katy Galling
Head of Learning and Development