



**Belong - Learn - Thrive**

Friday 13<sup>th</sup> February 2026

Dear Parents and Carers,

### **Attendance**



As the end of the first half term of the Spring term draws to a close, we have reviewed the **attendance percentage** of each child from Nursery to Year 6.

Good attendance means being **on time, in school all day, every day**, as much as possible.



This means your child benefits from all the education and learning opportunities and does not have gaps in learning from missing lessons at school, nor fall behind their friends.

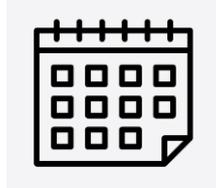
I am keen to **work together** to ensure that we understand as much as we can, any barriers you may face as a family to ensuring your child is at school as much as possible.



Therefore, in the next few school days and weeks, your child's teacher may have a chat with you to recognise where your child's attendance has improved, stayed the same or declined over the past few months. This is to **offer help and support** and ensure we are aware of anything impacting your child's education which we may be able to help with.



We have a new **Family Support Worker**, Miss Nina Caton, who started with us this week. Nina will be reaching out to families to begin to get to know you, as well as being available for you to contact to draw on her expertise and support. If you would like to get in touch, please make contact on the school gate, through the office or through the Arbor app.



Please remember, the first day back of school after half term is **Tuesday 24<sup>th</sup> February** as staff will be receiving training on the Monday.

**🎯 Our Attendance Target: 96% or above**

Regular attendance is vital for children's learning, friendships and wellbeing.

This also includes **being on time for school** at 8.45am as every moment counts and even 5 minutes late a day can quickly add up!

***Let's work together to help every child achieve their potential and get at least 96% attendance across the year!***

If your child has **10 unauthorised absences** within a 10 week rolling period, the school can issue a Fixed Penalty Notice. This includes:

- Code G (the pupil is absent without leave for the purpose of a holiday).
- Code N (the circumstances of the pupil's absence have not yet been established).
- Code O (where no reason for absence is established or the school is not satisfied that the reason given is one that would be recorded using one of the codes statistically classified as authorised).
- Code U (the pupil attended after the taking of the register ended but before the end of the session, where no other code applies).

Please see [School absence penalty notices: Frequently asked questions - Children, families and education](#) for more information.



We will therefore be introducing **First Day Calling** where we expect contact to be made by **9am each school day of your child's absence**. If a message is left on the school answerphone

or a message sent via Arbor, we will call you that day on the phone to talk it through. It may be your child can attend for an afternoon session or Calpol given at school.

Thank you for your understanding and support, I hope you and your families have a wonderful break over the half term and that you manage to enjoy some slightly longer days and day light (with a break in the rain we hope!)

Best wishes



Mrs Claire Hepher

**Headteacher**

Haytor View Community Primary and Nursery School