



16th March 2020

Dear Parents and Carers,

Year 3/4 Trip to Paignton Zoo

It is with great regret that we have had to make the difficult decision to cancel your child's planned trip to Paignton Zoo due to take place this Wednesday 18th March.

The decision has been made as the result of compromised staffing levels that we are currently facing in school. You will appreciate that our first priority is the safety and welfare of all children both attending the trip and those who remain on the school site. Unfortunately, the levels of staffing needed to safely and successfully lead the trip, which also need to consider a range of eventualities relating to children's safety off site, cannot currently be met while still maintaining effective levels of staffing across the rest of the school throughout the day.

Be assured that all payments made in relation to the trip will be refunded over the coming days. Those that have been made electronically will be refunded directly to accounts from which payments were made. We will be in touch regarding payments made by cash as we will seek to ensure that these are returned to you in cash.

Thank you for your understanding in relation to this matter – we see children's access to off-site visits as a critical element within our provision at Haytor View, and will be keen to ensure that this is maintained in the future, even through a re-arranged trip should this become appropriate.

Yours sincerely

Katy Galling
Head of Learning and Development