



27TH November 2019

Dear Parent/Carer,

Foundation Stage 'Learning Journeys'

As you will be aware our Foundation Stage team use 'Learning Journeys' as a means of noting, recording and documenting your child's development and progress with us ahead of moving on into Year 1. The 'Learning Journeys' are typically made up of photos, children's learning and written commentaries from both the Foundation Stage staff as well as parents that are presented in a wallet for each child.

We recognise that this collection of 'memories' is valuable in so many ways, to parents as well as the school. With this in mind we are keen to be able to share your child's learning journey with you during your child's time in the Foundation Stage, **allowing you to take it home and return it to school** during the course of the year so that you can enjoy the memories yourselves, and even add to them.

One of the challenges we face in doing this is that under GDPR (Data Protection Legislation) we need your permission to allow this to happen. Photos of your children contained in learning journeys may also include the images of other children. **This means that photos included in other children's learning journeys may include the image of your child. We need your permission to share with others photos that may contain the image of your child.**

You will shortly receive a reply slip relating to this letter that we would ask you to complete to allow us to manage how we can use learning journeys in partnership with parents. With your consent to share photos that may include your child's image we will be able to share your child's learning journey in the most straightforward way – we understand of course if you feel uncomfortable providing this consent and would ask that you complete the reply slip in a way that reflects your wishes.

Should you have any questions concerning this matter please do not hesitate to get in touch with a member of the Foundation Stage team.

Yours sincerely,

Sarah Butler
Foundation Stage Phase Leader