



Haytor View Community Primary School & Nursery

Dinner Money Arrears Policy

*Learning together - enjoying success - aiming high - celebrating difference –
enriching community*

This Policy has been compiled recognising the difficulties placed on headteachers in balancing the social welfare of pupils with the management of the County Council's money.

Dinner money needs to be paid on the morning a child requires a dinner, no later than 9.30am.

The school will not supply a dinner to those who have not paid in time, unless there are exceptional circumstances e.g. money lost on the way to School, minor domestic problem etc. Details should be recorded in writing and maintained as a record. Where dinner money has not been provided, the child will be provided with toast and a piece of fruit.

If, in the opinion of the Headteacher, failure to provide a meal could have serious consequences for that pupil, a meal should be provided and details recorded in writing and maintained as a record.

Where a pupil continues to attend school without the appropriate dinner money, the Headteacher should decide on the appropriate action e.g. a referral being made to the Education Welfare officer or Social Care.

If, taking account of the circumstances, the Headteacher decides to allow a meal to be served, the costs and responsibilities to recover the money rests with the school.

Where outstanding payment is being recovered and a child has not brought a lunch to school, the child will be provided with toast and a piece of fruit.

Parents who wish to pay in full at the beginning of the week, are asked to put money in an envelope (money envelopes are available from the Sandringham office) with their child's name on the front and handed to the school office or the child's teacher.

DCCS will recover shortfall from the school on a termly basis